

ADHD/ ADD support and referral process

	Timescales	Home	Student	School	School Lead
Stage 1	6 weeks	<ul style="list-style-type: none"> Identification of strategies to use at home 	<ul style="list-style-type: none"> RAG rate lessons and discussion with Trusted Adult in school What works where and why? 	<ul style="list-style-type: none"> Quality first teaching using need-specific strategies which are on SEND register May do a round robin of teachers to gain information/concerns 	Form Tutor
REVIEW		If strategies are working, no need to progress to stage 2			
Stage 2	6 weeks	<p>Complete Triple P Parenting Course Free Face to Face course – Use QR code Online course - https://www.triplep-parenting.uk.net/uk/get-started/online-parenting-course-pre-teens-and-teens/ (£89) (Unless had family worker support in last three years)</p>	<ul style="list-style-type: none"> Follow strategies Follow Achievement report to look at each lessons Meet targets set by Senior Tutor Complete Boxall profile (house team) tool 	<ul style="list-style-type: none"> Senior Tutor report Targets set on achievement report Share aims with Staff/ parents Boxall Profile SENDCo to place on Wave Register (Wave 1) 	Senior Tutor OR FORM /support from SENCo
REVIEW		If strategies are working, no need to progress to stage 3			
Stage 3	6 weeks		<ul style="list-style-type: none"> Feedback to tutor: what worked well, what strategies didn't? 	<ul style="list-style-type: none"> Observation from SEND Team in class 1st Round of Assess Plan Do Review cycle Review of targets set SENCO to move to up wave register (Wave 2) 	Senior or FORM Tutor to complete /Support from SENCo to arrange observation of student
REVIEW		If strategies are working, consider rationale for external involvement			
Stage 4	6-12 weeks	<ul style="list-style-type: none"> Meet with Senior Tutor in school to complete Early Help Assessment (EHA) Engage with Family Support worker 	<ul style="list-style-type: none"> SDQ (Send team) Add to SEND register as needing SEN support Explore alternative strategies Meet targets set by tutor Engage with family worker 	<ul style="list-style-type: none"> Complete Early Help Assessment (EHA) SDQ by SEND team 2nd Cycle of APDR Timetable Review 	Senior Tutor- EHA SENDCo- Add to SEN register with reasonable adjustments shared with staff/ SDQ
REVIEW		If strategies are working, consider rationale for Neurological Assessment and inform parents of timescales			
Stage 5	10-18 months	<ul style="list-style-type: none"> Support with the completion of YOUUnited referral 	<ul style="list-style-type: none"> Work with school/ family worker/ external agencies 	<ul style="list-style-type: none"> YOUUnited Referral for initial assessment Attend TAF meetings if necessary 	SENCo/ Send Team

Useful Support: [CAMH Neurodevelopmental Service](#) [Pinpoint](#)