

Hazard	Hazard effect	Severity	Likelihood	Risk
Most at risk people for serious complications come into contact with C19	Severe Illness (requiring hospitalisation) of multiple people/ death from contracting COvid-19	5	4	20
Minimising spread of virus if it is present	Illness from contracting Covid-19	4	5	20

Classrooms/Teaching	Illness from contracting COvid-19	3	5	15
Possibility of staff/students contracting the Covid-19 virus from students/contaminated area whilst in learning in environment				
Minimising movement around school site and interaction of "bubbles" in communal areas		3	5	15
Possibility of staff/students contracting the Covid-19 virus from students/contaminated areas in communal areas	Illness from contracting COvid-19			
Enhanced cleaning arrangements active	Illness from contracting COvid-19	3	5	15

Possibility of <u>parents/visitors</u> contracting or spreading the Covid-19 virus	Illness from contracting Covid-19	3	5	15
Workload of staff and other items: Break ,lunch and PPA/home learning time is not available	Burnout, low morale	3	3	9
Staff anxiety: concerns about their own personal safety either prevent return to work OR impede ability to function	Pressure on other staff increases OR staff become unwell			
Supply staff, contractors, peris and other temp staff				
General - Working during the Covid-19 pandemic	Illness from contracting Covid-19	3	4	12

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As a Trust we will be following the four tier approach and update as guidance changes.

The Contain Framework – amended guidance

The updated Contain Framework sets out four tiers of restrictions for education settings
Annex 3 sets out tiers of national restriction, reproduced below for ease of reference.

Tier 1

The default position for areas in national government intervention is that education and c

difference in education settings is that where pupils in year 7 and above are educated, fac

All nurseries, childminders, schools, colleges and other educational establishments should

Tier 2

Early years settings, primary schools and alternative provision (AP) providers, special scho
time attendance on site to vulnerable children and young people and the children of critic
works for each individual setting.

In all areas of national government intervention, education settings where pupils in year 7
be maintained.

Tier 3

Childcare, nurseries, primary schools, AP, special schools and other specialist settings will
workers and selected year groups (to be identified by Department for Education). Other p

In all areas of national government intervention, education settings where pupils in year 7
be maintained.

Tier 4

All nurseries, childminders, mainstream schools, colleges and other educational establishm
will allow for full-time on-site attendance of all pupils. Remote education to be provided f

In all areas of national government intervention, education settings where pupils in year 7
be maintained.

Control measures to minimize risk - following DFE system of controls	Severity	Likelihood	Risk
<p><u>Clear communication that we mitigate risk by NOT letting C19 into building:</u></p>	5	1	5
<p>No staff, students or those involved in governance to enter the school if displaying the symptoms of Covid-19 or have tested positive in the last 10 days</p>			
<p>No staff, Children or those involved in governance to attend school if parents or anyone they live with has symptoms of or tests positive for Covid 19 (while should be self-isolating, awaiting test)</p>			
<p>No person to enter school if they have been informed they should isolate by the NHS Test & Trace service - active engagement with Test and Trace</p>			
<p><u>Mitigating and controlling risk by protecting the most vulnerable:</u></p>			
<p>Staff and students identified as from more vulnerable groups (Over 70s/ BAME/pregnant/ significant underlying health conditions) have individual risk management plans in place (measures to consider enhancing SD, PPE or home working (if appropriate))</p>			
<p><u>Handling of positive or suspected cases:</u></p>			
<p>In the event of a child or adult developing symptoms (new persistent cough, high temp or change in normal sense of taste or smell) on site follow government guidance – isolate in dedicated room and toilet, with correct PPE (at SD with open window if possible), send home, clean room and any toilet used. Each site has a hands free thermometer to check temperatures of possible symptomatic staff/students. Individuals should self-isolate for 10 days and take a test</p>			
<p>In the event of a confirmed case in a class / bubble follow government guidance close only that specific class for 14 days – children and staff from that class to self-isolate for 14 days</p>			
<p><u>Robust hand and respiratory hygiene</u></p>	4	3	12
<p>Increased hand washing facilities across the site (on arrival, when changing rooms, before and after break), with regular review of sufficiency with additional provision when required</p>			
<p>Provision of personal sanitiser bottles for staff where required (especially when non itinerant)</p>			
<p>Regular reminders at key places of need for increased hand hygiene and routines both verbal and displayed around site</p>			
<p>Following the CMAT guidance on use of face coverings, including "How to Wear". Fortnightly reconsideration of balance between improved respiratory health through use of masks and risk of other transmission through poor usage</p>			
<p>Regular reiteration of "Catch It, Kill It, Bin It" verbally and through signage. Provision of flip top bins and tissues in all classrooms, and other appropriate areas</p>			

Supporting bus companies, where appropriate, with ensuring good hygiene on school and public services			
Identify for those too young or who will experience difficulties in maintaining these routines and provide support			
Formal consideration of how to reduce contacts and maximise distance	3	2	6
Rearrange classroom – desks facing forward and as distanced as possible			
Especially in secondary schools, staff to remain at 2m distance from pupils - where not possible, avoid face to face contact and minimise time spent within 1m			
Limit the use of shared resources (outside of bubbles eg in primary class) - decontamination routines and rotas in place where required			
Remove unnecessary items from classrooms to create more space			
Establish Covid Safe feedback mechanisms			
Staff provided with visor for use in teaching areas, and to maintain 2m SD wherever possible			
In addition to above:			
Outside the classroom, staff to practice social distancing at all times			
Provision of wipes for use within classroom, enhanced cleaning regimes			
Modify teaching methods in performing arts, and ensure restrictions on performance guidance are adhered to			
Maintain pupil "bubbles" in as small groups as possible (as appropriate to age/site) - Year Groups as maximum	3	2	6
Minimise movement around site (zones in secondary school with carefully-planned access to specialist teaching areas)			
Where possible, consider one-way circulation and have limited amount of students using the circulation at any one time. Emphaise the significance of maintaining SD wherever possible.			
Careful consideration of flows of students/staff			
Introduce use of face coverings for students (secondary age) in congested areas or at congested times as result of careful monitoring of impact of measures (especially on impact of zoning)			
Access to classrooms to be from outside where possible			
Staff to wear face coverings in corridors as they believe most appropriate (preference where possible for visors to aid communication)			
Identify areas where maintaining SD and bubbles will present issues - and plan accordingly (eg staggered usage of lunch facilities, playgrounds)			
Avoid large gatherings that may compromise bubbles or SD			
Ensure cleaning contractor, Nightingales , has been informed of the new working patterns and all areas used by staff and students to ensure cleaning of these areas is suitable and sufficient.	3	2	6
Site teams are trained and have use of electro sprayers - agreed schedules with Heads.			
Focus on cleaning of regularly touched surfaces (hand rails, door panels etc)			
Regular cleaning of toilets			

Ensure toilets do not become over-crowded, have specific areas for each bubble (where possible) - consider a one person in/one person out system			
Do not enter the school if displaying the symptoms of Covid-19	3	2	6
Do not enter school unless absolutely necessary (eg safeguarding conversation)			
Inform parents they are not to gather at school gates or enter the building unless prearranged with the school			
Any essential visitor to wear mask; and only to remove if in safe SD environment			
all non emergency maintenance work to be carried out outside of school hours			
Implement staggered drop off and pick up times where possible			
Share all documentation and planning and invite involvement and give reassurance of steps being taken and guidance being followed	3	1	3
Ensure online learning for those who cannot access is provided in most efficient fashion possible using trust resources where required			
Staff provided with visor for use throughout school if concerned, and to wear a mask in corridors or other busy areas			
Individual conversations and use of app to triage concerns continues			
Keep lines of communication open regular staff meetings and 1:1s			
Staff work or rest rooms have proven to be areas of high risk in other industries - clear expectations of maintaining SD and high levels of respiratory and other hygiene, with support to do so, should be prominently displayed (with furniture re(moved) to emphasise)			
A clear system for induction and explanation of trust and individual school's approach must be established			
In addition to items listed above:			
As general work-related risk assessments.	3	2	6
Specific risk assessment for pandemic risks.			

Working in accordance with Gov, PHE and NHS guidance. Good hand hygiene, frequent washing hands and cleaning of vehicles and equipment.
<ul style="list-style-type: none"> • Education of employees and students and any visitors to site about the transmission and prevention of the corona virus that is understandable and applicable to their particular situation (Virus can live for about 72 hours on some surfaces).
<ul style="list-style-type: none"> • Cancellation of meetings additional arrangement for high risk staff i.e. staff with underlying medical conditions or in high-risk groups as defined by NHS / PHE to self-isolate and not attend normal work unless instructed to.
<ul style="list-style-type: none"> • Staff will not transport children home under any circumstances.
<ul style="list-style-type: none"> • All other safe working procedures will remain in place.
All staff have read and understand the risk assessment, procedures and routines in place including the staff guidance document and behaviour principals during COVID 19

Fortnightly meeting of relevant teams to assess progress (SLT, Site, Cleaning, Union Reps etc) - Trust Directorate to collate information and act accordingly

A separate policy on the use of face coverings is provided as an appendix to this document

s, for use as an absolute last resort in areas subject to local restrictions.

childcare settings will remain open. An area moving into national intervention with restrictions sho

Face coverings should be worn by adults and pupils when moving around the premises, outside of class

Schools will remain open and continue to allow all their children and young people to attend, on site, with no

Primary schools and other specialist settings will continue to allow all children/pupils to attend on site. Secondary schools and other specialist settings will continue to allow all children/pupils to attend on site. Secondary schools, FE colleges and other educational workers. All other pupils should not attend on site except for their rota time. Further education

where children and young people are educated, face coverings should be worn by adults and pupils when moving around

Primary schools and other specialist settings will continue to allow all children/pupils to attend on site. Secondary schools, FE colleges and other educational workers. All other pupils should not attend on site. Remote education to be provided for all other pupils.

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Primary schools and other specialist settings will continue to allow all children/pupils to attend on site. Secondary schools, FE colleges and other educational workers. All other pupils should not attend on site. Remote education to be provided for all other pupils.

where children and young people are educated, face coverings should be worn by adults and pupils when moving around

part of education and childcare closure is described as 'tier 1'. There are no changes to childcare, an

classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained, and other restrictions in place.

Primary schools move to a rota model, combining on-site provision with remote education. They continue to (FE) providers should adopt similar principles with discretion to decide on a model that limits numbers

in the premises, outside of classrooms, such as in corridors and communal areas where social distancing

Secondary educational establishments would allow full-time on-site provision only to vulnerable children, the children

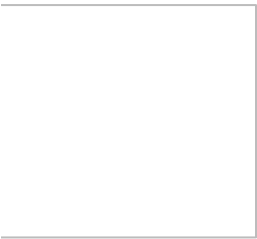
in the premises, outside of classrooms, such as in corridors and communal areas where social distancing

of children of critical workers. All other pupils should not attend on site. AP, special schools and other

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