

Dear Parents/Carers

RE: EMERGENCY CLOSURE

Please find information below regarding the procedure for emergency closures.

Where weather conditions dictate or an overnight site problem occurs which necessitates closure, the Head Teacher will inform all staff, pupils and parents before 7.30am.

Information will be provided to advise whether the Academy will be opening or closing via the website www.stamfordwellandacademy.org

We will also contact the local radio stations and ask that a message be distributed by BBC Radio Lincs and LCC website.

DURING THE ACADEMY DAY

Where a problem arises during the Academy day which necessitates closure, the Head Teacher will inform parents and carers through social media: Facebook, Twitter and Parent Mail.

Pupils who have a mobile with them will also be allowed, on this occasion only, to contact their parents. Should pupils not have a mobile they will be allowed to use the school phone to notify their parents.

Any decision to re-open will be communicated through the same social media and Parent Mail channels as above.

Yours faithfully,



Headteacher