



18 September 2025

Dear Parents and Carers,

At Stamford Welland Academy we value the importance of good communication with our families and providing opportunities for you to come into school to meet with us face to face. We would like to invite you to come into school for our Y7 settling in evening on Tuesday 30th September, for a ten-minute appointment with your child's Y7 tutor. Parents are invited in from 3:30pm – 6pm.

Please note that the following staff member will be completing appointments on a different date:

- Thursday 2nd October: Mrs Baker for NLC

The meeting will be a chance for you to meet your child's tutor and discuss how they have settled in, what your views are on our transition program and if there is anything further that you would like to let us know that will help us support your child in school. On the evening your child's Head of House will be available if you wish to have a more in-depth discussion about your child outside of the ten-minute appointment time. If you need to speak to them, we can direct you to them on the evening after your appointment.

Mr Weller will also be present as our Head of Transition. He will be happy to talk to you and hear your thoughts about our transition and induction program which will help us to refine our practice for future years.

We have an online appointment booking system that allows you to select your own times with your child's subject teachers, which will confirm the 10-minute appointments made for the evening.

Booking your appointment:

Please log into the My Child at School app and select Parents Evening from the side menu. This will provide you with a Manual or Quick Book option to secure an appointment.

To manually select an appointment, you click on the teacher you would like to book with and then select Book next to the time you wish to secure.

You will then receive confirmation at the top of the screen of the appointment.

All discussions will take place in person at the school site with staff available in the tutor rooms.





Stamford Welland
Academy

Headteacher: Mrs Victoria Lloyd

Stamford Welland Academy

Green Lane, Stamford PE9 1HE

Contact number: 01780 761000

www.stamfordwellandacademy.org

On the evening, please come to main reception with your child and we will direct you to your form tutor from there. We are looking forward to seeing you on the evening, if there are any further questions, please don't hesitate to contact me via the info email or calling reception and I will be happy to help.

Yours sincerely,

Hayley Twigger
Assistant Principal



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