



Outline School Travel Plan

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1. Introduction

- 1.1. Reason for STP: This school travel plan (STP) is being developed to support the planning application for the proposed building of a new 4 – 11 age Primary School: Great Ouse Primary Academy.

It is proposed the Great Ouse Primary Academy be a 2 form of entry Academy admitting up to 60 children in each year group with a published admission number (PAN) of 420 children in total. There will also be a nursery on site catering for up to 40 children (20 per session)

The academy will be opening in a phased pattern as detailed below. 1.2.

Forecast student and staff numbers

Year	R	1	2	3	4	5	6	Total
2017	30	30	30	0	0	0	0	90
2018	30	30	30	30	0	0	0	120
2019	60	30	30	30	30	0	0	180
2020	60	60	30	30	30	30	0	240
2021	60	60	60	30	30	30	30	300
2022	60	60	60	60	30	30	30	360
2023	60	60	60	60	60	30	30	420

A staffing complement of 34 is proposed made up from:

- 2 class teachers per year group, 2 class assistants per year group, Head of school, Deputy Head of school.
- 2 administrative staff, 4 part-time staff

2. Working Group and Involvement

In order to achieve a shift away from single car occupancy and promote safer and active green travel in the school, we understand that it is best practice to have a working group to share responsibilities and workloads. When the academy opens in September 2017, Sharnbrook Academy Federation (SAF, the sponsor) will nominate a named STP champion who will lead on all STP initiatives. We will also include the Academy Principal, another member of the senior management team, Governors, parents and a minimum of 2 students (when age appropriate) The BB Travel Advisor will be invited to take part.

3. Proposed Academy details

3.1. Description of the academy

School name	Great Ouse Primary Academy
School Address	Seaforth Gardens Bedford MK40 4TJ
STP champion	TBC
Telephone number	TBC
Email address	TBC
Website address	www.greatouseprimary.co.uk
DFE number	N/A until opening
Type of school	Primary

3.2. Proposed facilities in the school

	DESCRIPTION	NUMBERS
CAR PARK	Staff spaces	47
	Visitor spaces	9
	Disable spaces	4
CYCLE STORAGE	Cycle storage	24
	Scooter parking available	Not specified
IF STORAGE IS AVAILABLE HOW SECURE IS IT?	20 places behind secure fence line	Not specified
STORAGE LOCKERS		Not specified
		Not specified
SHOWER FACILITIES		Not specified
		Not specified

3.3. Proposed School opening and closing times

The school site will open at 7:30 am and breakfast club will be available from 8:15 to 8:45. Students school day will start at 9:00 and finish at 15:30 and after school clubs will offer activities from 15:45 to 16:30/17:00.

3.4. Proposed location of the school

The school is currently under construction in a mixed housing development adjacent to the established housing on Bromham Road, Bedford. The address and post code location is:

Great Ouse Primary Academy
Seaforth Gardens
Bedford
MK40 4TJ

3.5. Proposed Pedestrian and vehicle access

Due to the narrowness of the residential highway, the school will operate will operate a vehicle in and vehicle out pair of gates allowing pick up and drop off within the school boundary, reducing congestion on the public highway. The staff car park will be located to the north of this, separated by a boom and, the visitor car park to the south.

Pedestrian access will be by two gates at the northern end of the school frontage and distant to, the pick-up/drop off point and staff car park. The main school entrance and entrance to the nursery are located in this area too.

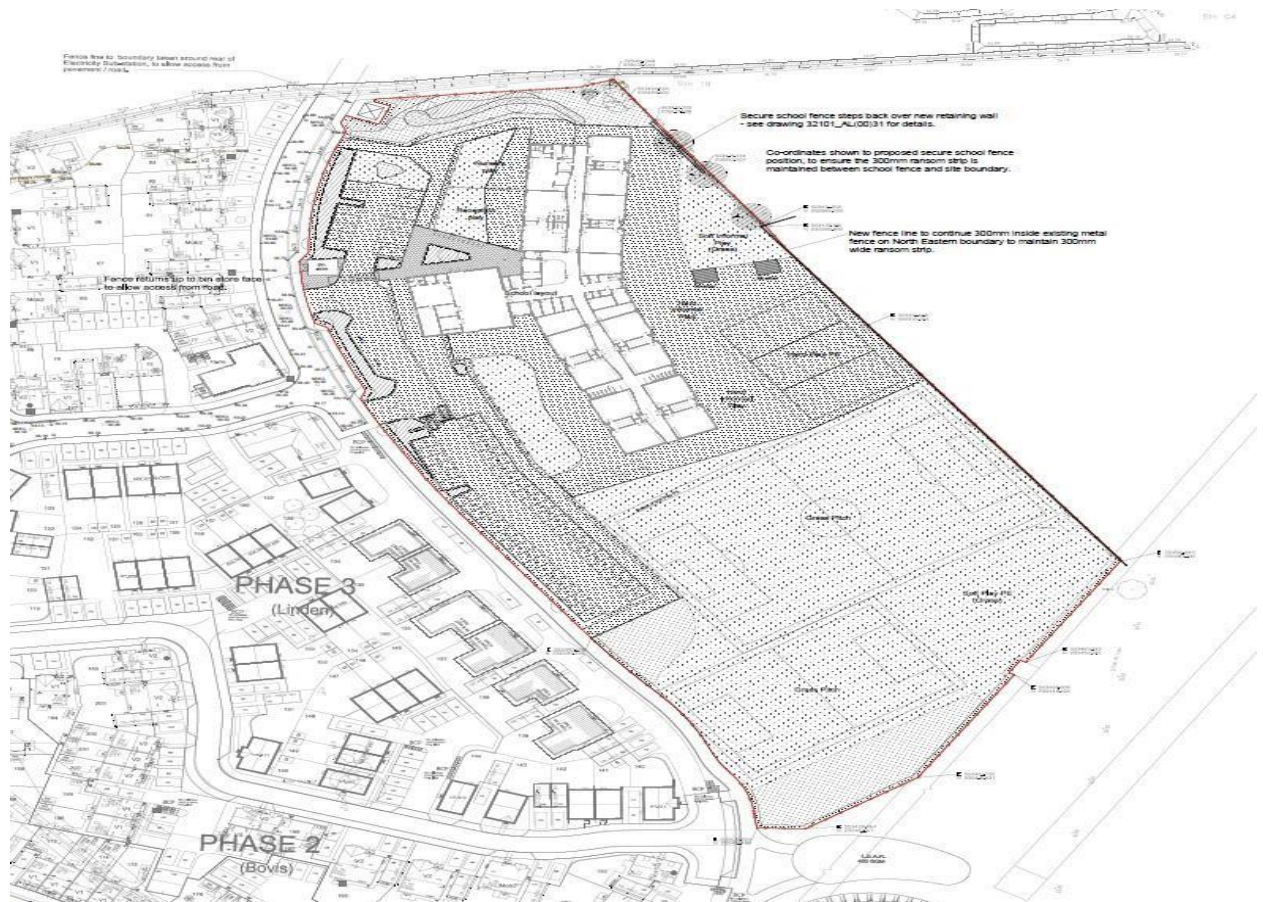
3.6. Transportation Links

Buses: Public service buses operate regularly along the Bromham Road and are located approximately 500m away.

Trains: Bedford station is within a 15 minute walk to the school.

Cycleways/Footways: Walking access to the school site is well developed in the area. Development of the northern bypass to Bedford has further increased the availability of safe cycling routes for commuters into Bedford.

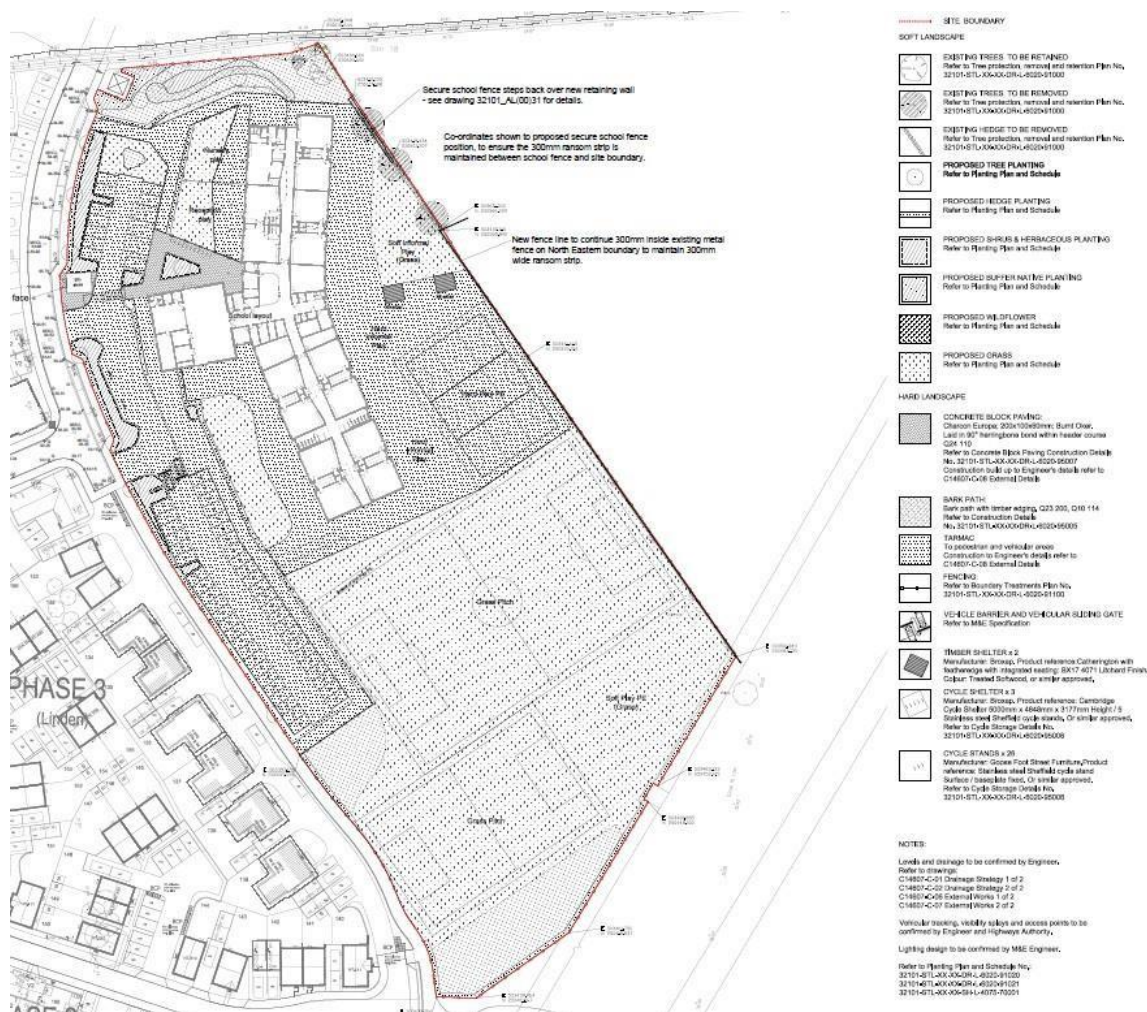
3.7. School map



3.8. Catchment area:

Sharnbrook Academy Federation have consulted on an admissions policy for 2017 and it is expected that the majority of students will come from the immediate vicinity of the new and established housing in the area.

3.9. Proposed Site Plan



4. Forecast Survey Results from projected pupil numbers and locations:

Great Ouse Primary Academy is intended to serve children in the local area, both new development and more established areas.

It is estimated that a large majority of students will come from the immediate vicinity and be able to walk, scoot, cycle and use public transport services to and from the school.

A survey of how students and staff travel to and from the school will be carried out in January 2018 and thereafter annually- to monitor travel modes, travel splits and modal shifts.

A parent survey will also be carried out in December 2017 and thereafter every 5 years from the start of September 2018 academic year to monitor travel modes, travel splits, modal splits and highlight any travel issues parents may encounter.

5. Objectives and Targets

Great Ouse Primary Academy will aim:

- To monitor the number of car trips made to the school at the beginning and end of the school day.
- To encourage safe walking and / or cycling to school.
- To encourage more use of public transport.
- To promote the health benefits of active and safe travel to the whole school community.
- To create and promote opportunities for students to become independent travelers.
- To improve safety on the school journey for those walking and cycling.
- To encourage essential staff car users to car share or park and walk to school.
- To set up a School Travel Plan to include a named STP Champion and a minimum of 2 students.

6.0. Great Ouse Primary Academy Action Plan - March 2017 till April 2018

- To promote sustainable travel modes and increased road safety awareness and education.

Aim	Action	Lead	Target Date for completion	Funding source

Walking actions- To encourage walking safely to and from school	☐ Promote walk or scoot to school schemes ☐ Take part in National Walk to School week and other schemes ☐ As part of taught curriculum, take students out into local community either for a nature walk or to explore their neighborhood and incorporate elements of road safety messages into such walks	STP working Group	April 2018	tbc
Cycling Actions – to promote safer cycling to the school community	☐ Cycle storage to be provided during the build programme	Developers	Sept 2017	

Road Safety Actions – to create a greater awareness of road safety education	☐ School to incorporate road safety messages into every year group curriculum. Information available to parents on active travel and the Highway code ☐ School Keep Clear signs outside school	School / Developers	April 2018	
Smarter Driving Actions – promoting responsible, considerate and legal driving	☐ Car sharing options to be investigated and implemented by school. ☐ Facilities for drop off points for parents to be monitored by school staff at relevant times.	STP Working Group	April 2018	tbc

Promotional Actions – promoting active and safe travel to whole school community	☐ Publish a STP page on the school website promoting sustainable modes of transport to and from the school site. ☐ Distribute cycling and public transport maps to all new parents and staff.	STP working group	April 2018	tbc
Curriculum Actions – promoting active and sustainable travel via the curriculum	☐ School to incorporate environmental benefits of active travel into curriculum and assemblies.	School- Class teachers	April 2018	tbc

	☐ School will incorporate health benefits of safe/active travel into assemblies and curriculum.			
Partnership Actions	☐ School to work with Police to promote safe and sustainable travel	School/ STP Champion	April 2018	
Public Transport Actions	☐ School to promote use of public transport to the whole school community. Copies of bus timetables to be made available in school	STP Champion	April 2018	

7.0 Sign Off and Formal Approval

Our next hands up surveys will be on: December 2017

Our Full School Travel Plan will be completed in April 2018

Our Annual Progress reviews will be completed in: April 2019, 2020, 2021, 2022 and 2023

The person responsible for ensuring that the annual review will be actioned is : Headteacher **When reviewing our School travel Plan we will take into consideration any issues arising from new developments in education and transport since the original STP was completed with specific emphasis on the proposed new school build.**

Sign off and formal approval of STP

School signatures

Approval of the school travel plan by the school travel plan champion/Representative confirms the school's management (including but not limited to the Head Teacher and Governors) have read, understood and agreed to the contents of this document. Great Ouse Academy further acknowledges that they have committed to achieving all targets highlighted in their action plan and to the annual review and monitoring of the plan.

Issue/revision	Issue 1
Remarks	For Planning Application

Date	04/04/17
Prepared by	Kirk Sharp
Checked by	Funmi Atolagbe (BBC)
Authorised by	Kirk Sharp
Signature	

Council signatures

The following signatures confirm that the document has been Quality Assessed checked by representatives from Bedford Borough Council.

Travel Plan Officer: Funmi Atolagbe



