

School:	Great Ouse Primary Academy		Contact No.	01234 907890
Name	Title	DSL Trained	Email Contact	
Mr Paul Ives	Principal	Yes	<a href="mailto:pives@greatouse.academy">pives@greatouse.academy</a>	
Mr Paul Ives	Attendance Lead (SLT)	Yes	as above	
Mrs Suzanne Sharpe	Attendance Officer	Yes	<a href="mailto:SSharpe@greatouse.academy">SSharpe@greatouse.academy</a>	
Both of above staff members	Designated Safeguarding Lead (DSL)	Yes	as above	
Mrs Ashni Tyler	Academy Councillor	No	<a href="mailto:ashni.tyler@yahoo.com">ashni.tyler@yahoo.com</a>	
Registration Times				

AM Official Registers Open at	AM Registration Period Closes (after which students are coded 'L' Late before Registers Officially Closes)	AM Official Registers Close (after which children are coded 'U' U/A Late)	PM Official Registers are recorded at	PM Official Registers Close at
8:40am	8:50am	9:20am	1:10pm KS1	1:20pm KS1
			1:30pm KS2	1:40pm KS2
Local Authority Penalty Notice Code of Conduct Link:				
<a href="https://www.bedford.gov.uk/schools-education-and-childcare/education-welfare-service/school-attendance-and-the-law/penalty-notices/">https://www.bedford.gov.uk/schools-education-and-childcare/education-welfare-service/school-attendance-and-the-law/penalty-notices/</a>				
Trust Attendance Policy Link:				
<a href="#">Policies - Meridian Trust</a>				
Trust Parent Attendance Support Information				
<a href="https://www.meridiantrust.co.uk/key-information/attendance/">https://www.meridiantrust.co.uk/key-information/attendance/</a>				