

9<sup>th</sup> September

Dear Parents and Carers,

As you are aware we have new systems in place following our move to Meridian Trust. One of the changes is regarding payments for invoices that you would have received from Kids Club.

All payments now need to be made via the My Child At School parent portal (MCAS). Information regarding this portal was sent to you last week so please ensure you have read this and enabled your login to the portal. You are able to use either the MCAS phone app or web page ([www.mychildatschool.com](http://www.mychildatschool.com))

All bookings will be created on the MCAS app according to what you asked for and were allocated. It will now show a whole year's booking and payment cost. Please be assured we are not asking for full payment. Monthly reminders will be sent out to you stating the number of sessions your child has taken and the payment that is needed. Childcare vouchers can still be used and will be deducted off your balance following a payment.

If you usually use Kids Club during the holidays bookings please email your request for October half term to [kidsclub@meridiantrust.co.uk](mailto:kidsclub@meridiantrust.co.uk). These will then be added onto your MCAS account to pay for.

If you have any further questions regarding the changes please do not hesitate to contact me.

Kind regards



Mrs Becky Sawford  
 Headteacher  
 Crosshall Infant School